YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Alagappa Government Arts College
• Name of the Head of the institution	Dr. A. Pethalakshmi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04565224125
• Mobile no	9487458499
• Registered e-mail	agackkdi@yahoo.com
• Alternate e-mail	principal@agacollege.in
• Address	Alagappa Government Arts College
• City/Town	Karaikudi
• State/UT	Tamilnadu
• Pin Code	630003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Alagappa University
• Name of the IQAC Coordinator	Dr. V. R. Jeyasala
• Phone No.	04565292214
• Alternate phone No.	04565224521
• Mobile	9486294784
• IQAC e-mail address	iqac@agacollege.in
• Alternate Email address	jeyasala@agacollege.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://agacollege.in/aqar/aqar_report_2019_20.pdf

4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.agacollege.in/pdf/Arts%20College%202020%20-2021%20Calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.5	2018	03/07/2018	02/07/2023

6.Date of Establishment of IQAC	15/07/2002

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Encouraged and monitored online teaching-learning process and execution of online internal tests and semester examinations during pandemic period

Encouraged the faculties to take part in Professional Development Programmes such as FDP, MOOCs, Refresher and short term courses through online mode

Encouraged research scholars to complete their Ph.D. degree on time during pandemic by means of data compilation, data curing, article writing and publishing research work in journals

Ensured merit criterion being followed at the time of online admission process

Coordinated and helped committees to support students in curricular and co-curricular activities

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To familiarize the first year students to the functioning of the college via online	The first year students were informed about the rules and regulations and procedures followed in the college
To upload study materials in the college website	Uploaded the learning materials in the college website provided by the faculty members to help students access the materials anytime
To conduct activities to students and motivate them to participate in it	Conducted online quiz competitions and also encouraged students to participate in competitions conducted by other colleges
To participate in NIRF 2021 rankings	Secured 75th rank in India Rankings 2021: College Category
To bring into use the newly constructed RUSA class room building for students	RUSA 1.0 funded academic class room building inaugurated and opened on October 2021

13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
College Council	11/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/02/2022

15.Multidisciplinary / interdisciplinary

The college has always strived for multi/ interdisciplinary approach in its academic as well as in co-curricular activities. All programs are designed in such a way that students have to select/ choose the allied courses offered by other departments. As the institution is affiliated to
Alagappa University, whatever the changes or suggestions given by the affiliating university, the institution implements them with full vigour and effectiveness.

16.Academic bank of credits (ABC):

The college has always strived for multi/ interdisciplinary approach in its academic as well as in co-curricular activities. All programs are designed in such a way that students have to select/ choose the allied courses offered by other departments. As the institution is affiliated to
Alagappa University, whatever the changes or suggestions given by the affiliating university, the institution implements them with full vigour and effectiveness.

17.Skill development:

Various Skill-Based subjects that are skill-oriented like Basic Computing and Office Automation, Preservation of fruits and vegetable skills, Emergency and medical lab skills, Tourism and Heritage of India, Mushroom cultivation, Effective employability skills, Equipment handling skills, Entrepreneurship development skills, etc. are offered from II Year onwards as per the curriculum given by the affiliating university .

Students are also given Hands-on experience to practical subjects in which they identify their skills and learn the concepts through experiential learning.

Add-on courses also offer skill-oriented activity. Soft-Skill development cell also functions actively to organize various skill development programmes

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution gives much importance to integrate Indian knowledge system in its teaching-learning process for imparting the values of Indian tradition and culture. As it is State Govt. institution, it follows the instruction of it to use the regional language Tamil as an official language for communication. Bilingual method of teaching is used in the classroom. Regional language is used as the medium of instruction for some of the programmes offered in the institution. Subjects like Tourism in Tamilnadu, Human Rights, Value Education, Tourism and cultural Heritage of India, etc. are offered as core and allied papers to instill Indian culture and tradition. The Fine Arts Club in the college trains (folk arts like thappattam, Parai, karakattam, Oyilattam) and motivates students to participate in various competitions and programmes on occasions / celebrations throughout the year at various levels. Students are also encouraged to opt/ choose Sanskrit/ Hindi as their Part – I language paper from the curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Various programmes that are offered by the college are outcome based education which is designed and based on the requirements at national and international level. To achieve OBE, the college has well – defined Programme Objectives and Programme Specific Objectives for each and every programme. Assessment tools are planned in accordance with OBE to meet the requirements of POs and PSOs. The learning activities and practices are also organized to achieve the POs and PSOs. Students are assessed as per the OBE attainment model. As the institution comes under affiliated body, it implements OBE for all the programs based on the guidelines of affiliating university. POs and PSOs are given on the college website for reference.

20.Distance education/online education:

As the college is an affiliated regular government institution, all courses are conducted in physical mode. Still several online practices are performed or exercised by the institution. Online class is conducted for giving extra lecture hours if required. During Pandemic time, blended teaching –learning method was followed effectively through Google Meet, Webex and Zoom Meet. Faculty members and students are encouraged to attend/ take up MOOC courses offered by MHRD to promote blended learning system of education. Ph.D. Viva-voce, Seminars, Conferences, Invited Talks/Lectures and Competitions are sometimes conducted through online mode. This institution is always preferred as the learning center for conducting contact classes in Distance Education Mode by various State universities like Annamalai University, Chidambaram, Alagappa University, Karaikudi, Tamilnadu Open University, Chennai, Tamilnadu Teachers Education University, etc. It is also the member of NLIST-INFLIBNET e-resources of library.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	565

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	3661

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	997

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	1281

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	165

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	174

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	72
4.2 Total expenditure excluding salary during the year (INR in lakhs)	183.001
4.3 Total number of computers on campus for academic purposes	130

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution which is affiliated to Alagappa University takes utmost care to deliver the curriculum and syllabus framed and laid down by the university in an effective manner. The College Development Council along with IQAC meticulously plans and develops action plans for effective delivery of the curriculum to provide quality education and has instituted strict guidelines for teachers to do it efficaciously. The curriculum delivery is effectively done through the globally accepted teaching methods like the chalk and talk method, lectures, demonstrations, group discussions, seminars and interactive sessions supported by Power Point Presentations, videos, etc. Faculty members distribute printed study materials, simplified notes, question banks and assignments which enable students to cope with the challenges in the course. E - learning facility (UGC-N LIST) service is also implemented for both faculty and students. The faculty members are encouraged to attend various academic activities like Orientation programme, Refresher courses, Conferences , Seminars , Workshops, Symposium, Faculty Development Programme, etc. to keep abreast of the recent trends in teaching pedagogy and equip knowledge on latest technologies. Well - equipped and technically upgraded laboratories are furnished to further ensure effective delivery

of curriculum. Generally, effective delivery of the curriculum is the core objective of the teaching- learning process. Hence immense importance and attention is given to it.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://alagappauniversity.ac.in/affiliatedColleges.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The conduct of CIE is based on the Academic calendar prepared by the College Calendar Committee in consultation with the Principal and the Heads of the Departments well in advance every year. It gives the dates of the two internal tests to be accomplished in a semester. The Continuous Internal Evaluation (CIE) timetable furnished in the college academic calendar is issued to all students and faculty members at the commencement of the academic year. Every year the college follows the practice of conducting CIE during the month of August and October in the odd semester and the month of January and March in the even semester as mentioned in the calendar. The faculty members under the guidance of HODs also follow this schedule rigorously for the completion of allotted portions before the start of internal tests. The college instructs the students also to follow the same. Hence, the college strictly adheres to the declared schedule of the academic calendar for the conduct of CIE. However, any unavoidable circumstance or disturbance due to local holidays, natural misfortune, students unrest, etc. the planned schedule is postponed or made up with a compensation schedule. The planned schedule of CIE given in the college calendar for the academic year 2020-21 is uploaded in the college website.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

26

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1089

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the college is affiliated to Alagappa University, it has no autonomy to integrate these issues into the curriculum. However, the institution ensures to incorporate it through several activities like seminars and conferences wherein experts from various fields are invited to share their experiences and knowledge. Under the CBCS, Human Rights and Value Education are prescribed for the second year UG students as allied papers.

Since it is a Co-educational institution, the college is very keen about the gender issues. Counselling is given to students personally maintaining confidentiality. Awareness programmes are organised by the Women's Cell to address and solve the issues related to Women. Women's Day is celebrated every year in the month of March. The NSS also organizes programmes related to Gender and Environmental issues, Legal Awareness, Human Rights, etc. periodically. NSS volunteers also participate in community services like blood donation camps, sapling of plants, career opportunities programme, etc. A 7-day special NSS camp is organized every year in the surrounding rural area for students to inculcate human values and service attitude.

Anti - ragging committee is formed to curb the ragging issues and safeguard the students.

NCC students attend different regional, state and national level camps to contribute their efforts for the betterment of the society. They develop sense of discipline and national pride by these activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

72

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1514

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | C. Any 2 of the above |

File Description	Documents
URL for stakeholder feedback report	**https://agacollege.in/alagappa-iqac-feedback.php**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows | C. Feedback collected and analyzed |

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	**https://agacollege.in/alagappa-iqac-feedback.php**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1345

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

928

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is aware of the assessment of various levels of learners. It follows different teaching – learning approaches, strategies, techniques and appraisal modes to cater different levels of students. Teachers modify their teaching style according to the students' knowledge extent if necessary. The interaction between the teachers and students also helps the faculty members to assess the students' academic achievement.

Tutors/Mentors continuously evaluate the data of the students related to weekly tests, assignments, co curricular and extra -curricular activities to determine the students' efficiency level. Depending on the students' learning abilities, faculty members implement various special programmes like special coaching classes and remedial classes for the slow learners often to help them learn the subjects thoroughly and clearly. Simplified learning material is also provided to them.

The advanced learners are identified from their past academic history and their involvement and performance in academic activities. They are encouraged to take up advanced tasks like applying for Govt. funded Mini Projects, presenting papers in seminars and conferences and participating in various intercollegiate competitions. To enrich their communicative skills and reasoning abilities, they are also motivated to prepare for competitive examinations like JRF, SET, NET, MTTS, GATE, UPSC, TNPSC and Bank exams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3661	162

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching – learning process of the college is quite comprehensive. The college makes all attempts to ascertain that student centric methods are adopted. It places students at the centre of their own learning and requires their collaboration in the classrooms. In addition to conventional talk and chalk- board method, the college always motivates students how to think, solve problems, evaluate evidence, analyze arguments and generate hypotheses. Based on the students' learning abilities, most of the faculty members adopt interactive /informal cooperative learning methods for encouraging students to think individually and exchange ideas. This interactive session includes a high percentage of class time with hands- on learning and problem solving.

Participatory learner centered pedagogies like pair work, group work, group discussions, quiz sessions, information collection from the internet and library, language games, seminar presentations, group projects, assignments, role plays and debates are carried out with an intent to promote independent learning habits among students, to improve their reasoning, analytical, oral and written skills, research aptitude and to involve students in explorations of the course material.

Audio- visual equipments are utilized in teaching to make classroom sessions more interactive and interesting. Field trips and educational tours are also arranged to enable students gain experiential knowledge.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Staff members adopt balanced blend of classic and modern methods of teaching- learning. In addition to lecture and chalk-talk method of teaching, the faculty members use ICT based teaching – learning tools and various platforms such as Power Point , You Tube, emails, Whatsapp Groups, Zoom, G-Meet classrooms to transmit information , give learning materials, assignments, syllabus, announcements, circulars, conduct tests, make presentations and to guide students in all academic aspects. All the departments have LCD Projectors, OHP, Computers, etc. for conducting classes, presenting course related learning material, conducting quizzes, etc. Wi-Fi facility is available in all the departments for the use of faculty members. College website has a web link in which study materials and information related to academic activities are available for the students. Anti-Plagiarism Software Checker provided by the affiliating University is used by all the approved research supervisors to check the authenticity of thesis submitted by the Ph.D. Research scholars. On the whole, our college uses blended teaching-learning process to give an effective, productive and powerful instruction.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**View File**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

165

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

107

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1468

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As directed by the affiliating university, the institution maintains complete transparency and robustness in internal assessment and takes measures wherever possible without disturbing the confidential aspects of its mechanism. The internal assessment data generated by various departments is monitored by IQAC too. The mechanisms adopted and followed are given below:

- briefs about the procedures and nature of internal assessment in the Orientation programme at the time of commencement of the course
- gives details on the pattern of the question paper and the marking schemes frequently
- clears any doubts about the methods of evaluation to the students
- distributes the evaluated answer scripts within a week to ensure proper assessment and for verification and if any mistake found is corrected
- maintains records for subject wise test marks in the departments concerned
- counsels students with attendance shortage and encourages for their better performance in the ensuing tests at the departmental level
- assesses students' performance level from the internal written tests, assignment paper, seminar presentation and other curricular activities
- hands over the assignment paper after assessing and awarding marks within a week
- follows the principle of giving special weightage to students who have won places at state/national/university level competitions in sports/curricular/extracurricular activities
- displays the same CIE marks on the notice board well in advance before the commencement of the semester examinations

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances relating to internal examination are taken care of by the college efficiently. At the institutional level, grievances of internal assessment are redressed by the HODs concerned. The answer scripts of the internal assessment tests are distributed to the students after correction to bring out any discrepancy in marks to the knowledge of the subject teacher concerned. Necessary corrections are made timely. If a student is not contented with the marks awarded in any subject/ laboratory after bringing it to the notice of teacher concerned, the student may represent the same to the HOD concerned or to the Principal through the HOD. The college also sticks on to the academic calendar schedule for conducting tests and thereby avoid grievances related in this regard. If a student is absent during the tests due to unavoidable circumstances, re-test is conducted. The institution enables the students to get a neatly typed question paper.

Proper seating arrangements and invigilating system are followed to overcome difficulties in administering the same. Hence, no problem of copying arises.

Disabled students are given special attention and their grievances are redressed by providing all possible facilities.

The consolidated internal marks are also displayed on the notice board for students' verification and to avoid discrepancies in marks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme specific outcomes and course outcomes for all programmes and courses are stated anddisplayed on the College website respectively. The course outcomes are properly communicated to thefaculty members through Vision and Mission statement of the institution in one way. Besides, the same islaid down in every course design. Teaching faculties are also oriented to the subjects that they have toteach. During the induction programme which is conducted in the beginning of every year, CourseOutcomes and Programme Specific Outcomes are communicated to all students. Timely reminders of suchCourse outcomes are also undertaken by the respective HODs, faculty members and staff in charge of eachclass. Moreover, the affiliating University itself has clearly stated the specific outcomes and courseoutcomes regarding every programme offered by it in the syllabus / curriculum. Course syllabus is also provided to each student in the beginning of each semester upon admission in their respective field of studyby the department concerned and students are encouraged to have a thorough knowledge about theoutcomes of each course. The details of Course Outcomes for all programmes offered in the college areuploaded.

File Description	Documents

Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a clearly defined set of measures to evaluate the attainment of specific outcomes regarding the programmes offered by it and it is practised in a decentralised manner. By providing proper learning environment, the institution helps students to attain their potentialities. All teaching faculties are involved in the construction of this learning environment. The whole process of teaching and evaluation system is integrated to achieve an overall development of the students through curricular and extracurricular activities. IQAC in collaboration with the departments and College Council also plays a significant role in this respect. Regular academic monitoring is carried out by it in all ways to ensure the progression in this context and takes necessary steps to improve. The mechanism of recording each student's academic progress regularly throughout the course of study enables the institution to evaluate the course outcomes of the programmes productively. The discussion at Parent teacher meetings and the views expressed by external examiners during viva-voce exams are taken into account to ascertain their attainment level. The final university result analysis also supports in evaluating the attainment of outcomes in all aspects. Students are also duly updated about their academic performance and necessary suggestions are given for further improvements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1243

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.agacollege.in/alagappa-iqac-naac.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

47

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**View File**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An innovative ecosystem has been formed which develops research and provides a platform for establishment and creation of incubation centre and transfer of knowledge. The institution has adequate number of full time faculty members in all departments and many of them are doctorates dedicated to research works. They choose the thrust area of research and conduct doctoral programs with talented scholars qualified through stringent entrance examination and interview. Apart from the regular funds allotted for major and minor equipments, faculty members have received funds through individual centric projects sanctioned by State and Central Governments and established research laboratories with major equipments to conduct quality research. Faculty members have received individual centric funds from the funding agencies such as UGC, DST and TANSCHE. Through the approved research project works faculties have published very quality research papers with good impact factor in reputed international journals. Furthermore, many faculty members hold membership in various prestigious professional bodies. The quality research initiatives have also created a platform for sharing of knowledge in terms of collaboration with esteemed national and international institutes. Besides, many faculty members are appointed as External-Examiner for Ph.D. Viva-Voce examination, Chairman/Members in various research and doctoral committees of reputed universities and colleges.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	**View File**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	**https://agacollege.in/alagappa-research.php**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**View File**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

59

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities such as NSS, RRC, YRC, Women's Cell, etc. are actively functioning and they are made an integral part of the curriculum. We organizecamps for blood donation, general medical checkup, eye checkup, vaccination and sapling plantation to instill social harmony values and training programmes on familial relationship, women empowerment, gender difference, health and hygiene, Participation in various extension activities leads to students' holistic development and thus contributes to the welfare of the society. These activities positively have an effect upon student's emotional, intellectual, social and inter-personal development. Extension activities of the college also help the students to inculcate values and skills of academic, professional and social to face challenges in the society. In addition, it develops leadership qualities, fellow feeling, team spirit, patriotism, communication skills, awareness about societal issues relating to gender discrimination, women's rights and empowerment, adaptive and positive behaviour, concern about environment, civic consciousnessremindthem of their responsibility to the less privileged, to involve in the nation building process, etc. Thus, sustainable practices of the institution leading to superior performance resulted in successful outcomes in terms of generating knowledge helpful to both the students and the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3000

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded

Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	**View File**
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	**View File**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college accords prime attention and strives ever to enhance the infrastructural development for effective teaching- learning. The State Government extends support for physical facilities corresponding to the strength of the students enrolling every year andensures that buildings are in compliance with the latest health, safety and other requirements.

The institution is spread over an area of 13.5 acres and houses well-lit,ventilated and hygienic classrooms, spacious departmental rooms, administrative block, well equippedscience and computer laboratories, a big auditorium, seminar hall , museums, a well stacked spaciouscentral library, canteen, stationery store, parking sheds, playground, etc.

Department of Tamil and History are housed in an Arts block. Department of B.B.A. and Chemistry function in a block. A separate block is available for theDepartment of Geology and Zoology. Department of Commerce and Botany are set up inoneblock. Department of English, Economics, BCA, Physics, Computer Science and Mathematics are housed in individualblocks. First Aid Boxes in all the departments and fire extinguishers in science laboratories are alsokept. There has been continuous up gradation of the facilities in the college to facilitate teaching- learning.The necessary facilities available in the college are uploaded in the additional information tab.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://agacollege.in/alagappa-sports.php**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to provide a balanced atmosphere of academic, sports and cultural activities forthe holistic development of its students. As sports and cultural activities are an integral part of the curriculum, the college has necessary infrastructural facilities to promote them. The facilities available are as follows:

A multi – purpose spacious playground with a plinth area of 18000 sq.mts. is available for conducting athletic events, Football, Cricket, Handball and Hockey. Separate play fields and courts with an area of1200 sq.mts.each for conducting Volleyball, Ball Badminton, Kho - Kho, Throwball, Kabbadi and Basketball court with an area of 1350 sq. mts. are also available and well utilized by the students regularly. A separate room for Physical Education is available adjacent to the Administrative block. Facilities for indoor games such as Chess, Carom and Table Tennis are available in the campus. A gym room with a size of 60 sq.m. is available for the players, students and staff.

The college has a well-furnished multi- useful auditorium with a plinth area of 903 sq.mts. Established in the year 1952, the auditorium can accommodate 750audiences. All cultural programmes, Yoga training classes, departmental association meetings, Seminars, conferences,

Invited lectures, College day, Convocation Day, and other important academic programmes are also conducted in the auditorium which bears the name Umayal Arangam.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://agacollege.in/alagappa-sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14.75

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has an area of 330 sq.mts with a reading room, stock room, information desk cumcirculation centre for free access of all students and faculty. It has 100 seating capacity. It is kept openedfor students and faculty from 9 am to 5 pm. It possesses 90445 books and N-LIST programme. The librarysupports the teaching and research objectives of the college. It follows simple circulation procedures. Although it is enabled with IT facilities, the college is speculating and trying its best to automate thelibrary thereby to enable it with ILMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

205900

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

48

File Description	Documents
Any additional information	No File Uploaded

Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college enhances the learning ability of the students by providing internet facilities in all blocks of the college, including the library. The college sets up and upgrades its IT and associated facilities every year to fulfill the objectives of courses and to meet the needs of students. Continuous effort is also made to invest in hardware and orient the faculty members suitably whenever required in the best possible way

The College has installed Local Area Network (LAN) with advanced configuration server facility to provide speedy flow of data. Broadband connection of around 60 MBPS bandwidth is provided to all department computers for browsing. The college has 2 Computer Laboratories equipped with 77 Desktops in total with latest configuration. There is also another Computer Laboratory maintained by the Department of BCA to run a Certificate Course on Computer Literacy Programme for non-Computer major students. The network is managed and controlled by high-end server. The college has procured a number of licensed software also.

Faculty members try to make use of IT facilities to their level best for academic purposes. Besides using technology as learning resources, the administrative activities are managed in a technology-enabled way. The Institution has moved towards electronic data management and has official website to provide relevant information to stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

130

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ≥ 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

168.252

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows established systems and procedures for maintaining and utilizing the buildings in thecampus, furniture, equipment, computers, library, etc. in a regular ongoing process. The institution is verykeen about the maintenance of the facilities available. Since it is a Government institution, the maintenanceand renovation / repairing works are taken care by the Public Works Department (PWD). The PWD of bothcivil and electrical department look after the maintenance of the college's physical, academic and supportfacilities whenever required. The Principal of the college also ensures the maintenance of the availableinfrastructural facilities and equipments from time to time through the members of the administrativecommittee. The governing council of the college also guides on this in times of need.

The State Government allots funds annually for the maintenance and upkeep of the infrastructure facilitiesand purchase of equipments to the college based on the requirements made by the institution. Heads ofvarious departments are also directed to submit the requirements of

facilities and based on their needs theplanning committee seeks help from the state Government and other funding agencies. The lab assistantsof the college look after the routine maintenance of equipment in various science laboratories. TheGovernment of Tamilnadu appoints sweepers for the maintenance of the college campus and the existingservices. There is a full time gardener and a mechanic in the campus and they are responsible for theupkeep of the campus and workshop respectively. The college uses outsourcing for the maintenance ofcomputing equipment. Fire extinguishers are kept at major places.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2198

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

151

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

151

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for	B. Any 3 of the above

submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

239

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

512

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution believes in giving equal opportunities to students in supporting the administrators and the faculties and in running the affairs of the college smoothly. For this the college has formulated various committees consisting of staff and students. To engage students'

representation in various aspects, best students, based on their academic performances, identified and recommended by the Head of the Departments are chosen as the student representatives of Department Association clubs, committees and cells. The major activity of the students' committee is to plan and take care of student managed programmes, to maintain discipline and cleanliness in the campus. They also lead up and motivate their peers to participate in all the events and programmes conducted on and off campus. The following institutional bodies have student representatives in them: IQAC, Placement Cell, Women's Cell, Fine Arts Committee, Research Committee, Editorial Board of College Magazine, Sports Committee, RRC, YRC, Grievance Redressal Cell, Discipline Committee, Anti - ragging Committee, etc. In addition, each class has a student representative. In general, the student representatives are involved in the upkeep of the campus and play a vital role in the progress of academic and administrative activities and also involve themselves in making arrangements for conducting all the departmental activities, competitions and extension programmes successfully.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association in the institution is a registered body and functions effectively. A separate committee is constituted and it takes care of the functioning of the alumni association. Since it is decentralised, alumni meetings are held departmental - wise. Teaching and non - teaching staff who are the alumni of this college have been given the responsibility to establish a link between the alumni and the institution. Thus, the institution maintains a good network with the alumni. The old students regularly meet and interact with their department concerned for various academic and develop mental activities. The alumni also actively participate in the social activities of the college. Some of the teaching and non-teaching members working in this institution are former students of this college. The college gets feedback from them and discusses the problems they had initially faced and tries to rectify it for the betterment of students currently studying. Their opinions and suggestions are followed by the institution very promptly for further developments.

The voluntary assistance (intellectually, academically and financially) provided by the alumni plays a significant role and paves way for the development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Being a Government institution, the college is governed by the Director of Collegiate Education, Tamilnadu. Hence, it follows the policies recommended by the Higher Education Council of Tamilnadu Government and the affiliating Alagappa University, Karaikudi as far as the academic matters are concerned .The Principal is an ex-officio member of the College and formulates strategies for academic growth within the purview of the college. The Principal being the chairperson of the governing council holds responsibility for all correspondence with the Government and stakeholders of the college and in formulating and enforcing all rules and regulations, preparing agenda for conducting General Body meeting and executing its decisions.

The college believes in decentralized governance and so different Academic and Administrative Committees / Cells are constituted with teaching, non- teaching faculty members and students as representatives. Periodical meetings with the College Council, Heads of various Departments, Academic and Administrative Committees and IQAC, the Principal ensures the smooth functioning of the institution directed towards desired quality goals.

Coordinators of Staff Council and different Academic Committees coordinate the Principal in the execution of action plans and policies of the college for the fulfillment of the stated vision and mission of the college. The clear cut procedures are followed to monitor andevaluate policies and plans. The following perspective plans in teaching-learning, research and development,community engagement, human resource management, internationalization and industry interaction are in place towards the development of academic and infrastructure facilities are uploaded in the additional information tab:

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Being a Government institution, the Principal is delegated with the power and authority to represent all matters related to the institution. The Principal plans the infrastructural developments in consultation with the Head of the Departments and faculty members as per the requirements of the college. Council and General staff meetings are convened regularly for arriving at all significant decisions error free and make the system participative. The administration is decentralised to share responsibilities and carry out all the academic activities.

Opportunities are provided to all the faculties to train themselves in the management of curricular and co-curricular activities by involving them in one or other committee. This creates a healthy participative environment in the college. The committees co ordinate and organize various activities in the college to exhibit the skills and talents of the students and also to groom the leadership qualities among the students in a constructive way.

Planning and decisions regarding financial matters rest with the Principal, the Bursar, the office superintendent and the staff council members. All financial transactions other than regular ones are to be endorsed by the committee coordinator through a resolution before any expenditure is made from that amount. The college authorities also encourage the co-operation of the student representatives and the PTA executive members in the management of the academic and non- academic activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has a well thought out and effective plan for its development. The specific strategies related to various aspects of the plan are given in the additional information tab.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This government college is run under the governing of Director and Regional Joint Director of Department of Higher Education, Tamilnadu. The head of the institution is Principal and implementation of all policy matters as well as planning of work is executed by college governing council headed by principal and all heads of department. The library, Sports, NSS, NCC YRC, RRC etc. are also functioning as a part of organization. The administration and finance of the organization is governed by Bursar, Superintendent and other subordinate staffs. In addition various academic non-academic committees are framed by the council and functioning by faculty and non-teaching faculty members. The committees are also restructured by council in regular time interval based on the needs. Organogram and other relevant details are given in the additional information tab.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes initiated by the Government of Tamilnadu are made available to the benefit of the targeted group. All the facilities like Provident fund, Medical leave, Earn leave, Casual leave, Surrender leave, Duty leave, leave on Private affairs, etc. are given as per the norms of the Government of Tamilnadu(http://www.tnpsc.gov.in/departmental/tngovfr.pdf). A Co-operative thrift society is functioning in the campus and provides loan at a nominal rate of interest. Medical allowance is paid to both the staff as per the regulations of the Government of Tamilnadu. Medical reimbursement is also permitted for those who do not opt for medical allowance. Group insurance scheme is available for emergency medical expenses through Health Fund Scheme to the staff and their dependants. Family Benefit Fund and Special Provident Fund are others chemes to the teaching and non - teaching staff through which their dependants get benefitted when the staff dies in harness. All the teaching and non - teaching staff appointed before 2003 and after 2003 are covered under General Provident Fund Scheme and Contributory Pension Scheme respectively. Encashment of earned leave is permitted up to a limit and as per the regulations laid down in this regard. L.I.C. and PLI premiums are deducted from the salary of employees and they are remitted to the L.I.C. and post office every month.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

41

File Description	Documents

IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is involved actively in the process of appraisal and they take effective decisions, keepingthe development and the perfection of the student welfare in mind. In the college, Performance AppraisalSystem is executed on the basis of the guidelines of UGC. This helps to take steps to improve professionalaspects of each staff. The students' evaluation report is prepared on the basis of the data collected andanalysed with the help of teachers headed by IQAC Coordinator and its committee members. CollegeIQAC documents each and every activity of the departments and the staff. Through the appraisal reportsobtained, the capability of the staff is judged. The head of the institution reviews the strength and weaknessof each staff and communicates it to the individual staff concerned confidentially. This evaluation helpseach faculty member to upgrade his/ her teaching methodology.

Self - appraisal report is prepared and updated by the teaching staff every year and counter signed by thePrincipal and forwarded to the Collegiate Education of Tamilnadu for further evaluation. The facultymembers are subject to self appraisal by the Collegiate Education of Tamilnadu.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The grants received from the State Govt. and UGC are allotted to various departments depending upontheir requirement and availability of amount as per the recommendations of the College Governing Counciland UGC Committee respectively. The grants obtained through sponsored projects are managed jointly bythe Principal Investigators of the Project concerned and the Bursar/ Finance Officer through bank inseparate accounts and expenditures are made as per the guidelines issued for each Project. Irrespective ofthe sources of funds, all kinds of expenditures are made strictly in line with the financial guidelines issuedby the Govt. of Tamil Nadu and every payment is subjected to two kinds of audit. While the expendituresincurred under State funds are subjected to Local Fund Audit, the same met out from amount drawn fromCentral Govt. Agencies is audited by Accountant General (AG). For auditing expenditure made under State grants, a special team from Directorate of Collegiate Education, Tamilnadu camps at the campus forstipulated time once in two years. After the process is over, the audit report is finally submitted to theDirector of Collegiate Education (DCE), Tamilnadu and by whom any suggestion for modification/improvement of the financial procedures is directed to the Principal. AG audit is also carried outperiodically on accounts related to expenditures made out of grants received from Central Govt. includingUGC by a special team of staff from Accountant General Office, Chennai. Their suggestions forrectification/ modification/ improvement are also received through DCE, Chennai.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College adopts three pronged approach to draw financial support for its effective functioning. Being acollege fully owned by the Goverment of Tamil Nadu, it primarily depends on the Government forsanction of grants towards construction of building and its maintenance, purchase of equipment, books,journals and other contingency expenses. However, the college takes necessary steps to receive financialassistance from the University Grants Commission through various schemes like

College DevelopmentGrant, Post Graduate Assistance Grant, Building Grant, Sports Grant, Additional Assistance Grant forColleges recognized under 2(f) & 12 B category, 14 merged schemes that include grants for RemedialCoaching, Coaching for Entry Level Services and UGC-NET & CSIR-JRF examinations, etc. Financialassistance is also obtained through sponsored projects from the Indian Government Funding agencies like CSIR, DST, UGC, MoUS, etc. by many of the faculty members in various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is committed to excellence and works with the vision of enhancing the quality of the college. It plays an instrumental role in evolving internal processes and strategies for self-analysis and assessment for holistic development of students and the growth of the college. The unexpected pandemic and lock down affected the academic activities of the year 2020-21 where teaching - learning was not possible through physical mode. However, IQAC initiated and implemented different strategies and mechanisms. Among the strategies adopted and practised, the following are the best examples to cite here:

- recommended students and staff to utilize the available online learning resources effectively
- Faculty members provided financial and moral support to students who are in need
- collected annual reports of the departments for the academic year
- encouraged to attain of POs, PSOs & COs
- coordinated the promotions of faculty members for various stages in accordance with the UGC 2018 norms
- adherence of academic calendar
- initiated mentor- mentee scheme for the overall development of the students
- encouraged to organize online academic activities
- motivated faculty members to attend national/international conferences/seminars, etc. during the pandemic period
- focussed the meetings conducted on the developmental activities of the college
- emphasized OBE on students' learning in all programmes
- supported the faculty members in syllabus completion
- motivated more number of Ph.D. researches and to get grant-in aids from various research agencies

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC not only unveils the initiatives for institutionalization but also consistently reviews the existing teaching - learning process of the college and gives various suggestions for the improvement of it. It keeps track of the subject contents, course contents, delivery of the curriculum and administration of internal tests, evaluation practices of the tests and the coverage of the syllabus with the support of Principal, HOD concerned and Subject teachers.

strictly followed the plans and schedules given in the academic calendar

monitored the performance of the students regularly by following specified procedures framed

teaching and learning outcomes are monitored and maintained by an effective internal examination and evaluation system

paid attention to identify the slow learners and enabled them to improve their basic skills

reviewed and made radical changes in the way of teaching - learning process. Alternative teaching techniques supplementing the traditional class room lecture method have been suggested and implemented to make students wholly involve in the learning process

collected feedback from students on faculty and teaching- learning performance at the end of the semester and took necessary steps for the improvement

Students were apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

conducted council meetings and various committee meetings regularly to analyze the activities undertaken and took appropriate steps to enhance the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution takes several measures on the promotion of gender equity as usual every year. Equal opportunities were provided to all students irrespective of gender, caste and religion. Gender equity and sensitization in curricular aspects can be noted from the course - Human Rights offered by the Dept. of History and followed by the Dept. of English as an allied paper. For the welfare and well being of the students, the institution has constituted various Committees/Cells as per the Government and UGC norms.

Better safety and security is ensured to both boys and girls and their discipline is maintained in the campus. Security at the main and second entrance gate tracks individuals/ entry of vehicles/ leaving the premises, etc. Gate duty for staffs on rotation for monitoring students behavior and discipline is followed systematically and regularly. The Principal and the faculty members take visits throughout the college campus everyday on rotation basis. CCTV cameras installed at key places in the campus help in tracking suspicious actions.

Women's Cell celebrated International Women's Day and conducted various cultural competitions and awareness programmes related to Gender sensitization. Separate girls' room is available with sanitary napkin wending machine and wash rooms. Personal counseling is provided to all the students at all levels by the in charge staffs of the department concerned.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

- Biodegradable and non- biodegradable wastes are separately collected and disposed.
- Leaf litters are collected and processed to produce vermicompost

Liquid waste management

- Water based chemical reactions are carried out for minimizing hazardous chemical usage
- Soak pits are built separately for discharging waste water from Botany, Zoology and Chemistry laboratories

e-waste management

- e-waste from computer labs and other areas are separately managed and disposed by environment friendly methods
- Electronic goods are put to optimum use

- **The minor repairs are carried out by the staff and the Laboratory assistants; and the major repairs, by the professional technicians, and are reused**
- **UPS Batteries are recharged / repaired / exchanged with the suppliers**
- **The outdated computers are used for demonstrations**

Waste recycling system

- **The plant wastes such as dried leaves collected and used as a compost**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To provide a comprehensive and inclusive environment, admission is provided to all students on merit basis following the State Government reservation policy earmarked for every year .Likewise Hindi and Sanskrit languages are also offered in Part - I subject as optional to Tamil language to refrain students from linguistic barrier.

The College Development Council takes utmost efforts and initiatives in providing opportunity to all the sections of the society in all the activities of the college. It does not discriminate students or faculty on any factors stated. To instill the feeling of tolerance and harmony, all national days are celebrated. Commemorative day of the college founder Dr. Rm. Alagappa Chettiar is also celebrated in the campus by paying tribute to him on 6 th April every year to create the feeling of social and communal harmony.

Festivals like Pongal, Dussehra, etc. are celebrated in the campus. Students belonging to different caste, religion, community and creed are encouraged to participate in all the festive occasions in a harmonious manner without any discrimination. Students are also encouraged to take part in various cultural programmes conducted in other institutions at all levels to make them sensitize cultural, regional, linguistic, communal and socio-economic diversities. Utmost care is taken to instill the spirit of unity and non-violence among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To instil the importance of constitutional obligations and responsibilities among students and employees, the institution follows all national and international days and birth and death anniversaries of great personalities every year as per the directions of the Govt. of Tamilnadu. All staff and students are encouraged to participate actively in all the programmes. Special talks are delivered by the head of the institution and senior faculty on those occasions, whereby the students learn the importance of constitutional obligations, freedom , the glory of Indian freedom struggle and also the role of a citizen for the growth and promotion of the nation. In addition to this, the retiring staff are recognized and honoured for their efficient and valuable service to the institution during those occasions as a mark of respect.

Code of conduct is also stated in the college calendar. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentation.

Voters pledge was taken and Voters' awareness Programme was organized by YRC on 13.3.2021 to create awareness about the casting of vote among the students and faculties. Anti-untouchability pledge was taken on 07.02.2021 to abolish caste-based inequality.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate Human Values and Professional Ethics

- Institution celebrates national festivals like Republic day, Independence Day and Gandhi Jayanthi.

- It celebrates National Science Day, International Women's Day, National Mathematics Day, Voter's Day, National Earth Day.
- It also celebrates birthdays and observes death anniversaries of the great Indian personalities likeMahatma Gandhi, Abdul Kalam, Dr. RM. Alagappa Chettiar, the founder of the institution.
- Festivals such as Dasara and Mahara Sankranti are celebrated to promote national integration.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices reflect the credibility and delightful life of a college. There are many best practices of the college leading to quality sustenance and enhancement. Some of the best practices that followed regularlyare

1. Preparation of composed fertilizers
2. Maintenance of Zoology Museum
3. Maintenance of Geology Museum
4. Maintenance of Botany Museum
5. Blood Donation To Save Human Lives
6. Mentor - Mentee system
7. Discipline Maintenance
8. Founder's Day Celebration
9. EWS - help by staff

File Description	Documents
Best practices in the Institutional website	http://agacollege.in/alagappa-iqac-naac.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of Alagappa Govt. Arts College in line with its vision , priority and thrust is at the forefront of Tamilnadu Government Arts and Science colleges .The college provides tremendous priority to its vision "serving the cause of social justice and catering the needs of students of different backgrounds and creating an egalitarian society "which is also an area of distinctiveness of this institution. To fulfill its vision the institution gives priority to academic progress and it encourages the students to develop themselves by participating in curricular and extracurricular activities like Sports at various levels , NSS, NCC and other cultural activities .The results of University examinations reflect the college's attainment despite the shortage of funds and infrastructure. The college has earned a good name among the higher educational seekers so much that most of the population from all over Tamilnadu seeks to get admission in UG /PG programmes. The thrust of the college is aimed at providing quality and value based higher education to the downtrodden students who comprise the larger portion of the roll-strength, at an affordable cost and building the capacity of the students. As the girls' strength outnumbers the boys it also gives priority to women empowerment to realize their full potential and develop leadership skills. Special attention and care is provided to them.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To introduce add- on / certificate courses
- To motivate teachers to use ICT enabled tools for effective teaching- learning process
- To increase the number of smart classrooms
- To send proposals to the State Govt. for the construction of new classrooms
- To create awareness among students to be socially responsible by organizing various programmes and activities
- To encourage students participation in seminars, conferences, workshops, inter- collegiate competitions, etc.
- To automatize the Library
- To introduce Entrepreneur Development Cell
- Production of Research and publications in Scopus/ Web of Science indexed journal by the faculty members
- To organize more number of Professional Development Programmes for the teaching and non-teaching staff
- To estabish IPR cell